



# AGENDA

## Community Advisory Commission

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**Wednesday, March 4, 2015**

Milpitas City Hall, Council Chambers  
455 E. Calaveras Blvd.  
7:00 p.m.

- I. Roll Call:** Thelma Batilo, Syed Mohsin, Samantha Beard, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Mike Bilbao

- II. Seating of Alternates:**

- III. Pledge of Allegiance:**

- IV. Approval of Agenda:** March 4, 2015

- V. Approval of Minutes:** February 4, 2015

- VI. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. Announcements**

- VIII. Liaison Report**

**City Council Report:** Vice Mayor Carmen Montano

- IX. Commissioners' Round Table**

**Background:** This time is for any Commissioner to share information they feel may be of interest to the Commission.

- X. New Business**

**A. Review of Community Development Block Grant (CDBG) Program Applications for FY 2015-16.**

The Commission will conduct the annual review of the CDBG proposals for FY 2015-16. The CDBG applications booklet and staff's funding recommendations were available to the commission for their review on February 18, 2015. Since the CDBG Booklets were distributed, staff has received the final CDBG Funding Allocation from HUD (\$393,490 from the previous

\$375,646 an increase of \$17,844). The additional funding allocation has been included in the current CAC agenda packet. The City received a total of 17 eligible applications and the CAC will review 13 applications in public services and 4 in non-public services. It is anticipated that the City of Milpitas CDBG Grant for FY 2015-16 will be \$393,490.

As provided by federal regulations, a total of 15% or \$59,023.50 is available to fund Public Services. 65% or \$255,768.50 is available for Non-Public Services. A schedule of presentations is included in the commission's agenda packets, along with staff's funding recommendations.

On December 18, 2014, the City Council adopted the two-year (2015-2016) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public services category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering/Services
4. Child Care
5. Battered Women Sheltering/Services

For the non-public services applications, the following priorities were approved:

1. Home Repair/Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

As recommended by the CAC, on December 18, 2014 the City Council reaffirmed three established policies relating to the CDBG Program:

- 25% of all Public Services funds must be spent within the City of Milpitas. Based on the CDBG Program allocation for public services (\$59,023.50), 25% of these funds is \$14,756;
- A minimum funding level of \$5,000 shall be allocated for all public and non-public services; and
- \$10,000 from CDBG Program Administration for Fair Housing Services.

The CAC recommendations for CDBG funding for FY 2015-16 will be forwarded to the City Council for review and approval at the meeting of April 17, 2015.

**Recommendation**

1. Open the Public Hearing
2. Hear each of the applicants
  - a. Three minutes for presentations
  - b. Two minutes for questions from the Commission
3. Close the Public Hearing
4. Direct staff to forward the CAC recommendations on CDBG funding allocations for fiscal year 2015-2016 to the City Council.

## B. Tree Planting Event

At its meeting on March 3, 2015, staff presented to City Council a report regarding the hiring of a Landscape Architect and funding for an Our City Forest (OCF) Grant to plant 200 trees, of which 100 trees will be required to be planted in a designated area. OCF received a matching grant from the State of California to reduce emissions and plant trees to mitigate the construction impact of the San Jose Airport expansion. The trees are to be planted in parks and schools within a two miles radius of the airport project and approximately 10% of the boundaries of the tree planting area include Milpitas (west of McCarthy Ranch Area).

The balance of 100 trees can be planted outside of the designated tree planting area. Staff is requesting that the CAC consider a date for a tree planting event and the location for the 100 trees. The Landscape Architect will assist the CAC with the location(s) and planting of the 100 trees.

**Recommendation:** Consider future date for Tree Planting Event and direct staff accordingly.

**XI. Unfinished Business:** No items

**XII. Adjournment:** to April 1, 2015

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the **Community Advisory Commission** after initial distribution of the agenda packet are available for public inspection at the **Planning Department Office at Milpitas City Hall at 455 E. Calaveras Blvd., Milpitas** during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax: 408-586-3056 / Phone: 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

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